

NOTICE OF INTENT TO LEASE

POLO PARK EAST RO ASSOCIATION, INC.

DATE _____

Unit Number/Address

Property Owner Name

- Leases of less than **ONE** month are prohibited.
- Use of unit is limited to single-family residency.
- Occupation of the unit will be limited to Lessee and those listed on registration form.

Unit is to be occupied by no more than _____ persons. Units may not be sub-let

THIS SECTION TO BE COMPLETED BY LESSOR (OWNERS)

In compliance with the Prospectus and Restrictions of the Association named above, we hereby serve notice that as owners of the above referenced unit, we intend to offer said unit for lease.

Unit is to be leased for the period beginning _____ and ending _____

We understand and hereby agree that we are fully responsible to ensuring that our Lessee and their guests abide by the Association’s Prospectus and Restrictions and Rules and Regulations. We further agree to provide said lessee with copies of same.

Subject to the attached and following Board approval, I will advise Lessee that lease has been approved.

Homeowner

Homeowner

Phone Number: Home _____ Work _____

Mailing Address _____

THIS SECTION TO BE COMPLETED BY LESSEE

THE BOARD WILL NOT ACCEPT PARTIALLY COMPLETED FORMS

I (we) intend to lease unit number/address _____ for the period beginning _____ and ending _____. In order for you to facilitate consideration of my (our) application for lease of the above designated unit, I (we) are aware that any falsification or misrepresentation of this application will result in automatic rejection of this application. I (we) consent that you may make further inquiry concerning this application, particularly of the references given below.

I (we) understand and will be bound by the Rules and Regulations of the above Association including those applicable to both the Unit and Common Property.

Name of Lessee(s): _____ Phone: _____

Current Address: _____

Owner: _____

Occupation: _____ Reference: _____ Phone: _____

Association Response: _____

The following rules must be followed by all owners subletting/renting their homes in PPE.

- 1. An "Intent to Lease" form must be submitted to the PPE office with names and ages of tenants renting your home. Forms may be obtained from the office.**
- 2. All rentals must be for one full month or longer.**
- 3. At least one occupant must be 55 years of age or older.**
- 4. Lessee(s) must be approved by the Board prior to lessor granting the lease.**
- 5. No occupants under the age of 18. For children under 18 please refer to " Polo Part East's Rules and Regulations" rule 3B.**
- 6. Upon arrival, all persons residing in the home must register with proof of age, at the PPE office, completing a LEASE REGISTRATION FORM.**
- 7. A copy of PPE "Rules and Regulations" must be given to the people sub-letting/renting your house. Copies can be obtained from the office.**
- 8. All occupants must comply with all PPE "Rules and Regulations.**
- 9. No large dogs, one dog 25 pounds or less will be permitted.**

Thank you

Polo Park East Board of Directors

Revised 01/04/17