

PPE TELEPHONE INTERVIEW POLICY

(To be used only as a secondary method of interviewing when circumstances make the primary "in person" interview difficult or unfeasible.)

1. All interview papers shall be sent to prospective resident.
2. Prospective resident must fill out interview papers, including a photo ID copy of proof of age (driver's license, passport, etc.) and return to Park office.
3. Prospective resident will then make an appointment for a telephone conference call.
4. Conference call will be attended by at least 2 Board members.

Approved
7-14-10
P. Rubitch